

## HRG Memorandum 15-08



**To:** KEHP Human Resource Generalists (HRGs)  
**From:** Department of Employee Insurance (DEI)  
**Re:** Completed LivingWell Promise  
**Date:** March 9, 2015

Please review the attached spreadsheet to see how many of your employees have fulfilled the LivingWell Promise. Search by your organization unit number.

Please encourage your employees who elected one of the LivingWell Plans to fulfill their LivingWell Promise by completing the Health Assessment (HA) or having a Vitality Check by May 1, 2015. We have regional Vitality Check [events](#) scheduled across the state.

As of March 1, 2015, over 50,000 KEHP members completed their LivingWell Promise.

Talking points when communicating with your employees:

- The HumanaVitality log in is **NOT** the KHRIS User ID.
- The list of Vitality Check locations can be found at [LivingWell.ky.gov](http://LivingWell.ky.gov).
- If employees completed the HA or Vitality Check any time during 2014, they must complete it again during the period of Jan. 1 to May 1, 2015 to fulfill their current plan year LivingWell Promise.
- Employees will receive a confirmation email from [kehpn.ky.gov](http://kehpn.ky.gov) but it could be up to two weeks after the completion date of the HA or Vitality Check.

At this time, there is **NOT** an option for HRGs to retrieve aggregate data from KHRIS.

In mid-April, we will send each agency a list of employees who have not fulfilled their promise. At that point the number of members who still need to complete the LivingWell Promise should be manageable and we would appreciate your assistance in reaching out directly to your employees.

You can also help engage your employees and make it convenient for them to fulfill their LW Promise by hosting a worksite Vitality Check day (refer to [HRG Memo 15-05](#) for easy steps to do this).

